



## Instructions for Annual Report for Restricted Pesticides Sales

Please read instructions before filling out form. Questions? E-mail: [prl@gw.dec.state.ny.us](mailto:prl@gw.dec.state.ny.us) or call 1-888-457-0110. Reports must be typed or neatly printed. Reports that are not filed in accordance with these instructions will be rejected.

**Reports are due by February 1** of the year immediately following the reporting year.

### FILLING OUT THE FORM:

Please check whether the report represents restricted use pesticide sales to Commercial Permit Holders for resale OR sales to Commercial Applicators for end use (including purchase permit sales). Separate reports must be completed for each type of sale. Do not use one report for both types of sales.

Identify the calendar year for which the report is being submitted.

Report your Commercial Permit identification number and business name as they appear on your Commercial Permit.

Total sales of restricted use pesticides for the calendar year are to be shown by EPA registration number, product name, container size and number of containers sold to New York State purchasers. List each container size of each product separately, using the following abbreviations: GL (Gallons), QT (Quarts), FL (Fluid Ounces), LB (Pounds), L (Liters), OZ (Dry Ounces), ML (Milliliters), KG (Kilograms), GM (Grams), MG (Milligrams). Report total number of containers sold.

Separate entries should be made on the report for each container size of each product.

**EXAMPLE:** If you sell 30 one-gallon cans of "Bug No More," EPA Reg. No. 777-222 and then sell 50 sixteen fluid-ounce cans of the same product, report it as follows:

EPA REGISTRATION NO.	PRODUCT NAME	CONTAINER SIZE	CONTAINERS SOLD
777-222	Bug No More	1 GL	30
777-222	Bug No More	16 FL	50

Do NOT report numbers of cases sold. Report the total number of containers and the container size.

**EXAMPLE:** You sold 10 cases of "Rid Roach." Each case contains 4 cartons. Each carton contains 800 grams (8 one hundred gram packets). Since individual packets are not labeled for resale, then 10 cases would be reported as follows:

EPA REGISTRATION NO.	PRODUCT NAME	CONTAINER SIZE	CONTAINERS SOLD
222-777	Rid Roach	800 GM	40

## Mail completed reports to:

Pesticide Reporting Section  
NYSDEC  
PO Box 10699  
Albany, NY 12201-5699